

STATE OF TEXAS §
COUNTY OF POLK §
CITY OF LIVINGSTON §

MINUTES
SPECIAL CALLED MEETING
CITY COUNCIL
March 27, 2020
12:00 P.M.

The City Council of the City of Livingston, Texas convened in special session in Council Chambers at City Hall at 12:00 P.M., March 27, 2020, with the following members present:

Judy B. Cochran)	Mayor
Alan Cook)	Councilmembers
Raymond Luna)	
Elgin Davis)	
Marion 'Bid' Smith)	
Clarke Evans)	
Billy S. Wiggins)	City Manager
Ellie Monteaux)	City Secretary/Assistant City Manager
James Wright)	City Attorney

and the following others present:

Valerie Reddell)	Polk County Enterprise
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Mayor Cochran called the meeting to order at 12:07 P.M. and opened the meeting with prayer and the pledges.

The City Manager advised the Council of the efforts being made by the City of Livingston to reduce the spread of coronavirus/COVID-19 including the following:

- Contacted City of Livingston's Local Health Authority for advice
- Monitored daily conference calls for updated information from Governor Abbott, CDC, COVID-19 State Updates and Polk County Emergency Management
- Added Texas DSHS, CDC and Polk County informational flyers to City's website
- Closed lobby of City Hall to reduce exposure and continued customer service by telephone and at the drive-thru window
- Installed 4'x8' sign at City Hall directing customer to use the drive-thru window
- Cancelled/postponed Municipal Court activities
- Closed Livingston Municipal Library to the Public and reduced customer service to telephone and email
- Checked inventory of gasoline and diesel fuel and replenished supply
- Divided each department into two crews of employees and implemented a weekly rotation to have half working and half on standby (excluding Police and Library)
- Community Development and Code Enforcement visited each restaurant, café and fast food business regarding Governor's order regarding dine-in closures
- Following Judge Murphy's Executive Order to Stay Home, Community Development and Code Enforcement visited each non-essential business and distributed a copy of Polk County Executive Order 2020-038 Order to Stay Home and the CISA memorandum on identification of essential critical infrastructure workers during Covid-19 response
- Received thermometers from Exception Emergency and distributed to all employees to monitor their temperature each morning. Those with a temperature of 100.4° should contact their supervisor by telephone and not report for work.
- Contacted lessors of City-owned properties including Livingston Youth Baseball Association, Livingston Girls Softball Association, Polk County Youth Rodeo Association, Livingston Municipal Golf Course and Polk County Soccer Association and informed them that the parks would be closed effective with Polk County Executive Order to Stay Home at 11:59 P.M. on Friday, March 27, 2020.

Discussion ensued relative to Polk County Executive Order 2020-038 Order - Order to Stay Home to be effective at 11:59 P.M. on Friday, March 27, 2020. Discussion continued regarding the timeline of the development of the coronavirus pandemic, the potential peak of the pandemic, provisions made for City employees who have contact with the public, procedures regarding emergency response of Livingston Volunteer Fire Department personnel and Livingston Police Department personnel, efforts being made to slow the spread of the coronavirus pandemic globally, length of time for test results and testing process.

The City Manager advised Council that the City of Livingston will continue to diligently monitor the guidelines and recommendations set forth in the national, state and local response to the coronavirus/COVID-19 pandemic.

The City Manager presented a proposed resolution continuing and renewing the Mayor's March 20, 2020 Declaration of Local Disaster for Public Health Emergency for a period of thirty days. It was moved by Alderman Smith and seconded by Alderman Luna that the resolution continuing and renewing the Mayor's March 20, 2020 Declaration of Local Disaster for Public Health Emergency for a period of thirty (30) days be approved, as presented. Discussion ensued relative to continuation of the disaster declaration. All present voted aye. The resolution, as approved, is captioned as follows:

"RESOLUTION NO. 583

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIVINGSTON, TEXAS, CONTINUING AND RENEWING THE MAYOR'S MARCH 20, 2020 DECLARATION OF LOCAL DISASTER FOR PUBLIC HEALTH EMERGENCY FOR A PERIOD OF THIRTY (30) DAYS."

There being no further business to come before the City Council, it was moved by Alderman Cook and seconded by Alderman Smith that the meeting be adjourned at 12:47 P.M. All present voted aye.

SIGNED:



Judy B. Cochran, Mayor

ATTEST:



Ellie Monteaux, TRMC, CMC
City Secretary/Assistant City Manager