

**STATE OF TEXAS                   §**  
**COUNTY OF POLK                 §**  
**CITY OF LIVINGSTON         §**

**MINUTES**  
**REGULAR MEETING**  
**CITY COUNCIL**  
**May 12, 2020**  
**5:00 P.M.**

The City Council of the City of Livingston, Texas convened in regular session in Council Chambers at City Hall at 5:00 P.M., May 12, 2020, with the following members present:

Judy B. Cochran	)	Mayor
Alan Cook	)	Councilmembers
Raymond Luna	)	
Elgin Davis	)	
Marion 'Bid' Smith	)	
Clarke Evans	)	
Billy S. Wiggins	)	City Manager
Ellie Monteaux	)	City Secretary/Assistant City Manager
James Wright	)	City Attorney

Mayor Cochran called the meeting to order at 5:00 P.M.

The City Secretary administered the oaths of office and presented Certificates of Election to Mayor Judy Cochran, Alderman Alan Cook and Alderman Marion 'Bid' Smith.

Mayor Cochran called on Alderman Davis for prayer and the pledges.

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The City Manager advised Council that at the first meeting of the Council following the General Election each year, the Council elects a Mayor Pro-tem to serve for a one-year term of office. Alderman Davis nominated Alderman Cook to serve as Mayor Pro-tem for the 2020-2021 term of office. Alderman Evans moved that nominations cease. There being no further discussion, it was moved by Alderman Davis and seconded by Alderman Evans that Alderman Alan Cook be elected to serve as Mayor Pro-tem for the 2020-2021 term. All present voted aye.

It was moved by Alderman Smith and seconded by Alderman Evans that the minutes of the regular meeting of April 14, 2020 and special called meeting of April 24, 2020 be approved. All present voted aye.

The City Manager introduced a proposed cost of living adjustment for the employee salary schedule to be effective October 1, 2020 for approval. Based on the recommendation of the City Manager, it was moved by Alderman Davis and seconded by Alderman Cook that a cost-of-living adjustment of 1.5% be approved for the employee salary schedule effective October 1, 2020. Discussion ensued relative to possible financial hardship caused to employees related to COVID-19. All present voted aye.

It was moved by Alderman Evans and seconded by Alderman Davis that the accounts over \$500.00, as submitted, be approved for payment. All present voted aye.

The City Manager presented Pay Request No. 8 of Maguire Iron, Inc. in the amount of \$174,170.72. Kirk Bynum, Project Manager with the Brannon Corporation, has reviewed the pay request and recommended approval. This amount represents fabrication of the West Street Tower and the Walnut Street Tower. Based on the recommendation of the City Manager and Project Engineer, it was moved by Alderman Smith and seconded by Alderman Cook that Payment Request No. 8 in the amount of \$174,170.72 to Maguire Iron, Inc., payable from local funds, be approved as presented. All present voted aye.

The City Manager reported on the following items:

- A) Upcoming Events - No events are scheduled due to COVID-19. The Livingston Farmers Market may begin on May 23<sup>rd</sup> (subject to COVID-19 CDC guidelines).
- B) Sales Tax - The May sales tax report from the State Comptroller was received on May 8, 2020 and reflects \$358,593.05 for the month of March 2020, which is a 3.59% increase from the previous year.

- C) Update on Projects and Development - The City Manager provided the Council with an update of current projects and development.
- D) Coronavirus Disease 2019 (COVID-19) - The City Manager advised Council of the continued efforts to diligently monitor the situation and the City's response to coronavirus/COVID-19.

There being no further business to come before the City Council, it was moved by Alderman Cook and seconded by Alderman Smith that the meeting be adjourned at 5:43 P.M. All present voted aye.

**SIGNED:**

  
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**Judy B. Cochran, Mayor**

**ATTEST:**

  
\_\_\_\_\_  
**Ellie Monteaux, TRMC, CMC**  
**City Secretary/Assistant City Manager**